



**Summary of the decisions taken at the meeting  
of the Executive held on Monday 1 July 2019**

1. Date of publication of this summary: 2 July 2019
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 5 July 2019
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees  
Chief Executive**

<b>Agenda Item and Recommendation</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative Options</b>	<b>Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service</b>
<p><b>Agenda Item 6 Joint Housing and Homelessness Strategy for Vulnerable Young People and Families in Oxfordshire</b></p> <p>Report of Assistant Director, Housing and Social Care Commissioning</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To adopt the Housing and Homelessness Strategy for Vulnerable Young People and Families as set out at appendix 1.</p>	<p><b>Resolved</b></p> <p>(1) That the Housing and Homelessness Strategy for Vulnerable Young People and Families (annex to the Minutes as set out in the Minute Book) be adopted.</p>	<p>The Strategy is based on a comprehensive and countywide needs analysis which highlighted a range of gaps in current services. It is vital that the County and District Housing Authorities work jointly to address these.</p> <p>The other 4 housing authorities are also taking the Strategy through their democratic processes for adoption. The County Council is the lead authority for this Strategy and the Cabinet will adopt the Strategy at its meeting on 18 June 2019.</p>	<p>Option 1: Not to have a strategy. This has been rejected on the basis that partnership working with a shared vision and objectives is necessary in order to meet the needs of vulnerable young people and families and to inform service development and commissioning plans.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 7</b>  <b>Cherwell District Council's Contribution to the Oxfordshire Adult Homeless Pathway</b></p> <p>Report of Assistant Director, Housing and Social Care Commissioning</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To agree Cherwell District Council's continuing contribution to the Oxfordshire Adult Homeless Pathway for a further 2 years at a level of £83,930 per annum in 2020/21 and 2021/22.</p>	<p><b>Resolved</b></p> <p>(1) That Cherwell District Council's continuing contribution to the Oxfordshire Adult Homeless Pathway for a further 2 years at a level of £83,930 per annum in 2020/21 and 2021/22 be agreed.</p>	<p>The Housing Related Support Joint Management Group is now working to formalise its plans and requires agreement from all district/city councils that they are supportive of continuing the partnership and will increase their annual contributions from April 2020.</p> <p>This new proposal ensures CDC continues to have access to supported accommodation for rough sleepers and remains within the countywide partnership for 2 further years.</p> <p>Looking to the future there will be work done by the JMG to re-commission services beyond 2022 to ensure integrated and countywide provision, without the need for districts to commission separate provision to supplement what is available through the joint commissioning arrangements.</p>	<p>Option 1: Not to be part of the Housing Related Support Joint Management Group from April 2020 and stop making financial contributions to the pooled Budget – this option would result in Cherwell losing access to 24 units of supported accommodation. Cherwell would need to procure and identify new accommodation independently and would likely result in increased costs to the council</p> <p>Option 2: To continue to be part of the Housing Related Support Joint Management Group but to maintain its existing funding contribution – this option would ensure that some supported accommodation continues to be available but would result in a reduction in the number of beds available to support single homeless people from Cherwell.</p>	<p>None</p>

<b>Agenda Item and Recommendation</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative Options</b>	<b>Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service</b>
<p><b>Agenda Item 8 New Corporate Health, Safety &amp; Wellbeing Policy</b></p> <p>Report of Executive Director of Finance (Interim)</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To adopt the new Corporate Health, Safety &amp; Wellbeing Policy, which includes using the Health and Safety Executive's (HSE) "Managing for Health and Safety" HSG65 framework for the management and control of health and safety risks going forward.</p> <p>1.2 To note that, subject to approval of the Policy at recommendation 1.1, a plan would be developed by the Corporate Health and Safety Team for its communication to all employees and key stakeholders.</p>	<p>Resolved</p> <p>(1) That the new Corporate Health, Safety &amp; Wellbeing Policy, which includes using the Health and Safety Executive's (HSE) "Managing for Health and Safety" HSG65 framework for the management and control of health and safety risks going forward be adopted</p> <p>(2) That, further to resolution (1), it be noted that a plan would be developed by the Corporate Health and Safety Team for its communication to all employees and key stakeholders.</p>	<p>It is recommended that the policy be ratified by the Executive to ensure that CDC meets our legal obligations under the Management of Health and Safety at Work Regulations.</p>	<p>Members are asked to note the new policy. There are no alternative options</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 9 Monthly Performance, Finance and Risk Monitoring Report - May 2019</b></p> <p>Report of Executive Director: Finance (Interim) and Assistant Director: Performance and Transformation</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p> <p>1.2 To note the final reserve position for 2018/19 following on from the production of our draft statement of accounts 2018/19 and outturn report in the Finance Update section of this report</p>	<p><b>Resolved</b></p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report be noted.</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> <p>This report provides an update on progress made so far in 2019-20 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>Option 1: This report illustrates the Council's performance against the 2019-20 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>